

Title	RSC Education Risk Assessment: Cambridge Theatre	Reference/ Version	
Department	Learning and National Partnerships	Date of Assessment	11 April 2024
Location	Cambridge Theatre	Next Assessment Due	11 April 2025
Assessor Name	Henry Bays	Job Title	General Manager

STALLS BAR, CAMBRIDGE THEATRE

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slip/trip on floor	Twisted ligaments, back injury, broken limbs, cuts and grazes, carpet burn from carpet if fall.	RSC Staff Practitioners Teachers Students	Learning Coordinator to advise on appropriate clothing and footwear (flat shoes, trainers, covered shoes) to be worn at booking stage. Learning Coordinator to instruct ALP to carry out the advised control measures before session starts – all unsuitable footwear to be removed prior to session. If burn from carpet or twisted ligament occurs from practical activity, ALP to go to box office to request first aid. First aid kit	4	2	6	Pass the Stage Door number to ALP in case box office not open or cannot leave workshop space.		

Risk Assessment

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			including ice packs kept at box office.						
Overheating during practical work	Dehydration, fainting, bumps, bruises, head injury	RSC Staff Practitioners Teachers Students	<p>Permanent heating system fitted RSC to monitor air temperature – request to turn heating up if required, via box office.</p> <p>No air conditioning in bar but if temperature needs to be cooled. ALP to open the double doors to the boardroom for air flow, as the boardroom is air conditioned.</p> <p>Schools requested to bring own water bottles.</p> <p>If water required and pupils not brought own, ALP to contact Production Coordinator via box office to ask for jugs of water to be brought down,</p> <p>Practitioner vigilance and give breaks as appropriate</p>	4	1	4			

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				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Injury from collision with other children	Bumps, bruises, laceration.	RSC Staff Practitioners Teachers Students	Stalls Bar is currently clear of furniture and should remain so. Practitioner to clearly define working areas prior to activity. Students supervised and move in allocated groups Young people to be supervised at all times Practitioner vigilance and clear instructions	3	2	6			
Electric shock from plug sockets	Burns, fatality	RSC Staff Practitioners Teachers Students	RSC staff vigilance. The only plug socket is obstructed by a table which is covered by a tablecloth. Not easy access for young people. Plug socket very rarely used by ALPs. Maintenance checks by RSC and Cambridge Theatre staff – PAT test took place in the past year. To take place again within the next year.	5	1	5			

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Fire	Burns, fatality, bumps, bruises, broken limbs, twisted ligaments, smoke inhalation	RSC Staff Practitioners Teachers Students	<p>RSC staff safety briefing – ALP gives a H & S talk prior to each workshop and explains evacuation procedure.</p> <p>Clear 'Fire Exit' signage in each room</p> <p>Fire-fighting systems and alarms around the building regularly checked by Cambridge Theatre staff</p> <p>Separate Risk Assessments and Fire Evacuation Procedures held by RSC and Cambridge Theatre staff</p> <p>Teachers provide list of names to Cambridge Theatre in advance – If a fire evacuation occurs, responsible staff and teacher to undertake roll call – ALP to then make stage door staff aware of who is out of the building and anyone who is missing.</p> <p>At the end of the session, the register is handed back to the teacher.</p>	5	1	5	A register template for the fire evacuation to be created by Cambridge staff to ensure that the names being passed to ALP comply to the safeguarding policy.		

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Lost child / injury from access to backstage areas	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury, fatality	RSC & Cambridge Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed RSC practitioners to make clear group not allowed backstage. Gold doors at top of stairs. Closed before session Students to be supervised at all times Students to stay in designated groups at all times Practitioner to clearly define working areas prior to activity Practitioner vigilance	5	1	5			
Access to behind the bar – glassware breakages – glass shards	Cuts and lacerations	RSC Staff Practitioners Teachers Students	Cambridge Theatre staff only allowed Doors closed and shutters down before each session Any glasses in front of the shutters to be removed before the workshops begins.	3	2	6			

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			Students to be supervised at all times and stay in allocated groups.						
Access to behind the bar – electric shocks	Burns, fatality	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed Doors closed and shutters down before each session Students to be supervised at all times Maintenance checks by RSC and Cambridge Theatre staff	5	1	5			

GENERAL AREAS, CAMBRIDGE THEATRE

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slip/trip on stairs	Bumps, bruises, broken limbs	RSC Staff Practitioners Teachers Students	RSC staff vigilance Young people to be supervised at all times Young people instructed to move up and down stair in single file holding onto handrails White strips and railings on stairs	3	2	6			
Slipping on wet floor	Twisted ligaments, back injury, broken limbs	RSC Staff Practitioners Teachers Students	Any fluids split are cleaned up immediately Mop and wet floor signs to be put out by Cambridge Theatre staff Young people reminded to walk around workshop space	3	2	6			
Toilets – wet floor	Twisted ligaments, back injury, broken limbs	RSC Staff Practitioners Teachers Students	Any fluids split are cleaned up immediately Mop and wet floor signs to be put out by Cambridge Theatre staff Toilets cleaned daily	3	2	6			

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Lost child / injury from access to backstage areas	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury, fatality	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed Doors closed before session Students to be supervised at all times RSC staff vigilance	5	1	5			

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Injury from stacks of delivered goods in 'banana run' corridor	Bumps, bruises, head injury	RSC Staff Practitioners Teachers Students	<p>Deliveries now mainly take place on Tuesdays and Thursdays to avoid Wednesday workshops.</p> <p>If a rare delivery takes place on a Wednesday, goods to be stacked on the left hand side to keep a walkway in the corridor for pupils to access toilets. Pupils instructed to walk in single file by Production Assistant and young people to be supervised by teachers at all times</p> <p>RSC staff vigilance and safety briefing</p> <p>Cambridge staff ensure goods are pushed to sides of room and clear passage is left for access</p>	4	1	4			

Risk Assessment

Severity		Likelihood		Risk	
Severity = Level of potential harm		Likelihood = Chance of harm		Severity x Likelihood = Risk	
1	No action, delay only	1	Very Unlikely	1 - 6	Acceptable
2	Minor injury - 1 st aid only, minor damage	2	Unlikely	8 - 10	Tolerable if strictly monitored, but try to improve
3	Injury, illness – time off work, damage	3	Fairly Likely	12 - 25	Unacceptable, further controls are mandatory
4	Major injury, disabling illness, major damage	4	Likely		
5	Fatality	5	Very Likely - Imminent		

		Severity				
		1 Delay Only	2 Minor Injury	3 Injury or Illness	4 Major Injury	5 Fatality
Likelihood	1 Very Unlikely	1	2	3	4	5
	2 Unlikely	2	4	6	8	10
	3 Fairly Likely	3	6	9	12	15
	4 Likely	4	8	12	16	20
	5 Very Likely	5	10	15	20	25